

ARTICLE I

CHAPTER #3201

NAME

The name of this professional organization is AORN OF CENTRAL NEW MEXICO, hereafter referred to as the “Chapter.” This Chapter is a division of AORN, INC. (Association of periOperative Registered Nurses), hereafter referred to as “AORN.”

ARTICLE II

PURPOSES

The purposes of this Chapter are:

- A. To unite registered professional perioperative nurses for the purpose of maintaining a local organization dedicated to the constant endeavor of promoting the highest professional standards of perioperative nursing practice for the optimum care of the patient before, during and after surgery;
- B. To provide opportunity for continuous learning through diversified educational activities;
- C. To study, discuss, research and exchange information in the field of perioperative nursing;
- D. To hold meetings at intervals for the purposes of this Chapter;
- E. To cooperate lawfully with other professional associations, health care facilities, universities, industries, technical societies, research organizations and governmental agencies in matters affecting the foregoing purposes of the Chapter;
- F. To otherwise lawfully adopt policies and conduct programs for the improvement of perioperative nursing practice provided that the policies and programs are consistent with the requirements that the Chapter is not organized for profit and no part of its earnings inure to individuals.

ARTICLE III

MEMBERSHIP AND DUES

SECTION 1: Membership in this Chapter is contingent on compliance with membership in AORN and the requirements as specified in these bylaws.

SECTION 2: Membership is unrestricted by consideration of nationality, race, creed, lifestyle, color, sex, or age.

SECTION 3: Categories of membership in this Chapter are: active, retired, student, and Associate.

- A. Active: A registered professional nurse who supports the mission of AORN and who resides in the central portion of New Mexico.
- B. Retired: A registered professional nurse who supports the mission of AORN and who was an AORN Member prior to retirement.
- C. Student: An individual pursuing education leading to eligibility to sit for the registered nurse licensing examination.
 - 1. May not hold elective office.
 - 2. May not serve as a delegate to the AORN House of Delegates.

- D. Associate: An individual who supports the mission of AORN and this Chapter and who is primarily engaged in one the following professions: health care industry representatives, central service professional, physician, health care administrator, perioperative and facility material management, infomatics personnel, or pharmacist.
 - 1. Chapter dues are applicable.
 - 2. May not hold elective office.
 - 3. May not serve as a delegate to AORN House of Delegates.
 - 4. This is a nonvoting category.

SECTION 4: Termination

- A. By a two-thirds (2/3) ballot vote, the Board of Directors may terminate a member for failure to meet membership requirements, provided the member was offered an opportunity to have an unprejudiced hearing, if requested, at which the member was permitted to defend against the termination.
- B. A member terminated may be allowed to rejoin by the Board of Directors after demonstrating eligibility for membership.

SECTION 5: Dues

- A. Annual membership dues in Chapter are determined by the Board of Directors and are subject to ratification by the membership.
- B. Dues shall be paid according to established policy.
- C. Delinquency: Any member whose dues are not received by the last working day (at AORN Headquarters) of the member's renewal month is considered terminated as a member and all privileges are withdrawn.
- D. Reinstatement is effected by application as a new member and payment of current dues.

ARTICLE IV

OFFICERS

The officers of this Chapter are: President, Vice President, Secretary and Treasurer with responsibilities outlined in the Policy Manual.

- A. President:

Serves as the official representative of the Chapter and presides at all meetings of the Chapter and the Board of Directors.
- B. Vice President:

Performs the duties of the President in the absence or inability of the President to act.
- C. Secretary:

Maintains records of the proceedings of all business meetings of the affairs of the Chapter and the Board of Directors.

D. Treasurer:

Administers the fiscal affairs of the Chapter and provides reports and interpretations to the membership and the Board of Directors.

E. The duties of the officers are listed in the Policy Manual.

ARTICLE V

BOARD OF DIRECTORS

The Board of Directors consists of the officers and at least one (1) elected member. It has the power, authority, and responsibility to manage the affairs of the chapter, except to modify the action of the members.

SECTION 1: Meetings

- A. The Board of Directors shall meet at a time and place determined by mutual agreement of the Board of Directors.
- B. A minimum of two (2) business meetings shall be held during the year.
- C. Special meetings of the Board of Directors may be called by the President or upon written request of the majority of the Board of Directors.
- D. A majority of the Board of Directors constitute a quorum.

ARTICLE VI

NOMINATING COMMITTEE- NOMINATIONS- ELIGIBILITY- ELECTIONS- TERMS OF OFFICE- VACANCIES- REMOVAL

SECTION 1: Nominating Committee

- A. The Nominating Committee consists of at least three (3) members. Two (2) members are elected in the even numbered years and one (1) in the odd numbered years, each serving a term of two (2) years.

SECTION 2: Nominations

- A. The Nominating Committee prepares and presents a slate of candidates to serve in elected capacity.
- B. The slate of candidates is submitted in writing to the membership at least thirty (30) days prior to the election.
- C. Nominations for elected officers may be made from the floor at the time the slate is presented, provided that eligibility has been verified and written consent to serve if elected was obtained from the nominee, and is submitted at the time of nomination.

SECTION 3: Eligibility

- A. To be eligible for elective office as an officer, member of the Board of Directors or a member of the

Nominating Committee, a nominee must be an active member of AORN for one (1) year immediately prior to nomination.

SECTION 4: Elections

- A. The Officers, Board of Directors, and Nominating Committee shall be elected by written ballot *IN THE SPRING*, and plurality elects. In case of a tie, choice is by lot.
- B. No member holding elective office may be a candidate for another office unless the current term of the member expires at the impending annual election.

SECTION 5: Terms of Office

- A. The President and Vice President are elected every year and serve in that capacity for one (1) year.
- B. The Treasurer and one (1) member of the Board of Directors shall be elected in the odd numbered years for a term of two (2) years and shall serve until their successors have assumed office.
- C. The Secretary and, if desired, one (1) member of the Board of Directors shall be elected in the even numbered years for a term of two (2) years and shall serve until the successor/successors has/have assumed office.
- D. The terms of office begin at the adjournment of the June meeting.

SECTION 6: Vacancies

- A. President: The Vice President immediately assumes office.
- B. The Board of Directors fills all other vacancies.
- C. Any member filling a vacancy for an unexpired term of one (1) year or more is deemed to have served one (1) term.

SECTION 7: Removal

- A. Any elected official, regardless of the manner of election or appointment, may be removed by the membership upon two-thirds (2/3) affirmative vote; whenever in its judgment the best interests of the Chapter would be served thereby, provided the elected official upon request was offered an opportunity to have an unprejudiced hearing at which the elected official was permitted to defend against the termination.

ARTICLE VII

MEETINGS-QUORUM

SECTION 1: Chapter Meetings

- A. There shall be a minimum of FOUR (4) chapter meetings per year. The day, time, and place are determined by mutual agreement of the Board of Directors and the membership.
- B. Notices of the monthly meetings will be sent to the membership at least ten (10) days prior to the meetings.
- C. 5 % of the membership, including three (3) members of the Board of Directors, constitute a quorum for a business meeting.

SECTION 2: Special Meetings

- A. A special meeting may be called by the President, or by request of a majority of the Board of Directors or by request of a quorum of the membership.
- B. The membership shall be notified at least five (5) days prior to the called special meeting.
- C. The call shall state the purpose of the meeting, the time and place, and no business other than that stated in the call may be transacted.
- D. 5% of the membership including three (3) members of the Board of Directors constitute a quorum.

ARTICLE VIII

COMMITTEES AND TASK FORCES

In order to facilitate the Chapter's mission and goals as well as the needs of the profession, the Board of Directors shall at least annually create such committees and ad hoc task forces as it deems desirable. The President shall appoint the members of all committees and ad hoc task forces. Each committee or task force shall consist of a chair and at least two (2) additional members. Each committee or task force shall have only such powers as are specifically delegated to it by the Board of Directors. The Majority of the members of the committee or task force shall constitute a quorum.

ARTICLE IX

DELEGATES

SECTION 1: Eligibility

Delegates and alternate delegates to the annual AORN Congress must have active Chapter membership status.

SECTION 2: Representation

The delegate count shall be allocated annually to chapters based upon the ratio of total active membership to total active AORN membership as of June 30, with each chapter having a minimum of one (1) delegate and one (1) alternate delegate.

ARTICLE X

FISCAL YEAR

The fiscal year of the Association is July 1 through June 30.

ARTICLE XI

PARLIAMENTARY AUTHORITY

Robert's Rules of Order Newly Revised is the parliamentary authority of this Association in all cases not covered in these bylaws.

ARTICLE XII

AMENDMENTS

- A. Amendments to these bylaws may be made at any regular meeting provided that the proposed amendments have been submitted to all members at least thirty (30) days prior to the vote.
- B. Amendments to the bylaws requires a two-thirds (2/3) vote of the members present and voting.

ARTICLE XIII

DISSOLUTION

If the Chapter should dissolve, all funds in the treasury will be given to the AORN Foundation or to an appropriate educational endeavor determined by the membership majority.

Amendments approved by Chapter membership on

DATE

(Signed) _____
Chapter President

(Signed) _____
Chapter Bylaws Chairman

BYLAWS

AORN of CENTRAL NEW MEXICO #3201

Table of Contents

ARTICLE I.	NAME	page 1
ARTICLE II.	PURPOSES	page 1
ARTICLE III.	MEMBERSHIP and DUES	pages 1-2
	A. Categories	pages 1-2
	B. Termination	page 2
	C. Dues	page 2
ARTICLE IV.	OFFICERS	pages 2-3
ARTICLE V.	BOARD OF DIRECTORS	page 3
ARTICLE VI.	NOMINATING COMMITTEE, NOMINATIONS, ELECTIONS	pages 3-4
	A. Eligibility	pages 3-4
	B. Elections	page 4
	C. Terms of Office	page 4
	D. Vacancies	page 4
	E. Removal	page 4
ARTICLE VII.	MEETINGS, QUORUM	pages 4-5
	A. Chapter	page 4
	B. Special	page 5
	C. Quorum	pages 4 &5
ARTICLE VII.	COMMITTEES AND TASK FORCES	page 5
ARTICLE IX.	DELEGATES	page 5
	A. Eligibility	page 5
	B. Representation	page 5
ARTICLE X.	FISCAL YEAR	page 5
ARTICLE XI.	PARLIAMENTARY AUTHORITY	page 5
ARTICLE XII.	AMENDMENTS	page 6
ARTICLE XII.	DISSOLUTION	page 6

Revised September, 2006
Janet Baca, Bylaws Chairman